

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, February 12, 2013**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Todd B. Morgan
Commissioner Daniel L. Morris
Sue Sabo, Acting County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve the minutes of February 5, 2013, as amended. Motion carried 5-0.

PROCLAMATION WAS PRESENTED FOR THE 60TH ANNIVERSARY OF PATUXENT RIVER SAIL AND POWER SQUADRON

COUNTY ADMINISTRATOR

1. Draft Agenda for February 26, 2013. There will be no meeting on February 19, 2013

2. **Department of Public Works and Transportation** (*George Erichsen, Director*)

Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the budget amendment to close out the St. Patrick Creek Maintenance Dredge Project (MA1201) to the FIN13 Capital Reserve, as other unobligated sources. Motion carried 5-0.

Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the budget amendment to return \$27,716 from the Pegg Road Extension (to MD 5) Project HW0601 to the FIN13 Capital Reserve. Motion carried 5-0.

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment which will apply Fee-in-Lieu revenues to the Buck Hewitt Road Phase 3 Project HW1103, and return Transfer Tax to the FIN13 Capital Reserve in the amount of \$120,540. Motion carried 5-0.

Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the budget amendment reducing the Traffic Signal Capital Project HW1102 to the FIN13 Capital Reserve in the amount of \$64,672 based on the recent completion of the installation of two signals. Motion carried 5-0.

3. Department of Recreation and Parks (*Brian Loewe, Director*)

Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment which will apply Fee-in-Lieu revenues to the Three Notch Trail – Phase V Project PA0804, and return Impact Fees to the FIN13 Capital Reserve in the amount of \$46,753. Motion carried 5-0.

4. Department of Finance (*Elaine Kramer, CFO*)

Commissioner Morris moved, seconded by Commissioner Jarboe to:

(1) execute the budget amendment transferring Pay-Go funding in the amount of \$2,625,668, and Transfer Tax in the amount of \$1,315,300 from the FIN12 and FIN13 Capital Reserves to the five projects identified in the budget amendment.

(2) to approve and authorize Commissioner President Russell to execute the budget amendment to close and roll the FIN12 Capital Reserve and reduce the Unsold Bond Authority and Assumed Excess Authority to \$1 million each in the FIN13 Capital Reserve. Motion carried 5-0.

PUBLIC HEARING: CLOSE OUT OF COMPLETED COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

Commissioner Russell opened the Public Hearing at 10:03 am.

Present: Robin Finnacom, CEO, Community Development Corporation
Dennis Nicholson, Executive Director, Housing Authority
Crystal Wojciechowski, Program Manager, Housing Authority
Steve Anderson, Director, Dept. of Economic & Community Development

Ms. Finnacom and Mr. Nicholson provided a summary of three Community Development Block Grant projects and their objectives. Block Grants are federally funded then coordinated and awarded through the Maryland Department of Housing and Community Development (DHCD). The program is designed to give maximum feasible priority to activities which will benefit low and moderate income persons; aid in the prevention or elimination of slums or blight; and meet other community development needs of an urgent nature or that cause an immediate threat to community health and welfare.

1. Lexington Manor acquisition, relocation and demolition – 2004. The area originally provided modest rent housing but as the area aged the community came in disrepair. The block grant funded the acquisition of the property, relocation of occupant, and demolition of the housing. The property is now under public ownership to be used only for passive use.
2. Acquisition assistance for Indian Bridge apartments – 2009. Apartment units were renovated, water sprinkler systems installed, and other safety issues addressed with block grant funding of \$500,000. The apartment complex, now under new management, is a mixed income housing community.
3. Rehabilitation assistance to install a fire suppression sprinkler system at Greenview Village apartments – 2009. A block grant of \$283,000 was used to fund new waterlines entering the apartment complex and a fire suppression system.

Commissioner Russell opened the public hearing for public comment. There were no public comments and Commissioner Russell closed the public hearing at 11:22 am.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past week.

SOUTHERN MARYLAND JOBSOURCE UPDATE

Present: Ruthy Davis, Director, Regional Workforce and Business Development
Tri-County Council for Southern Maryland, Southern Maryland JobSource

The Southern Maryland JobSource coordinates and leverages workforce strategies with education and economic development stakeholders to ensure that local workforce development and job training programs meet the needs of businesses. There are three one-stop career centers in the tri county area and a Mobile Career Center that travels to various community events and businesses. The JobSource location for St. Mary's County is in Room 1037, Carter Building, Leonardtown, MD. JobSource provides citizens job search assistance, resume writing, interview skills training, basic computer skills training, occupational skills training, matching skills with business needs, and repair employment services. They also provide job listings, current labor market information, business tax incentives, prescreen and refer candidates, customize recruitments, job fairs, and downsizing assistance to businesses. The Commissioners toured the state of the art Mobile Career Center that provides satellite internet access, 11 computer workstations, exterior audio visual and broadcasting capabilities, and staff to assist clients.

ADJOURNMENT

Commissioner Russell adjourned the Board of County Commissioners meeting at 12:15 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)